



# **KAMIAK ELEMENTARY SCHOOL** **FAMILY & STUDENT**



**2025-2026**

# **HANDBOOK**

**SOAR LIKE A KESTREL TODAY!**

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*These pages are intended to complete and complement the information in the Pullman School District Family & Student Handbook, which can be found on the district and school websites:*

[www.pullmanschools.org/families/helpful\\_resources](http://www.pullmanschools.org/families/helpful_resources)



**KAMIAK ELEMENTARY SCHOOL**  
1400 NW TERRE VIEW DRIVE PULLMAN, WA 99163 (509) 334-5641

**Welcome to the 2025-2026 school year at Kamiak Elementary!**

I am thrilled to begin our seventh year as a professional learning community! Last year, Kamiak Elementary School was recognized as a 2024-2025 Washington State Elementary and Secondary Act Distinguished School. Serving as the first principal of Kamiak Elementary has been a great honor, and I look forward to building relationship with our extraordinary students, families, and staff this year.

My wife, Carli, and I have lived in Pullman for 19 years, and we are thankful for this community. as we are raising our three children: Joseph (19), Adrian (15), and Georgia (11). Joseph just graduated from PHS and attends WSU now, Adrian attends PHS, and Georgia attends LMS.

I was drawn to education because I love the learning process. I love seeing what all students can achieve if given the opportunity to explore, to create, to problem solve, to fail, and then to try again. As the Principal of Kamiak Elementary School, one of my primary goals is to unite all school district stakeholders, and to help create a shared vision - a vision centered on creating a safe and engaging professional learning community committed to excellence and inclusion. I look forward to working with our students, families, community, and our instructional and support staff to provide the tools necessary for our students to navigate and be successful in this world.

Please don't hesitate to reach out if you or your student needs anything!

Sincerely,

*Evan Hecker*

Evan Hecker, Principal  
[ehecker@psd267.org](mailto:hecker@psd267.org)

*\*Kamiak Elementary is a school-wide Title I School*

## KAMIAK ELEMENTARY STAFF

We have an incredible staff at Kamiak and they are very excited to begin this school year! I am thankful and appreciative for this wonderful group of educators! We will strive to deliver a high-quality education in a safe and secure environment where instructional services and programs meet the needs of ALL students. We will reinforce expectations that help students become responsible citizens.

Each child brings special attributes that are appreciated and encouraged. We will create opportunities for students to work together, to develop collaborative skills, and to take positive risks, all while respecting uniqueness and cultural differences. Additionally, Kamiak will offer opportunities for students to participate in a variety of extracurricular group activities such as Kestrel Council, Chess Club, Soar Squad, etc. We will partner with community organizations to bring students and families several enrichment opportunities to participate before, during, and after school.

We value the support and input of parents. Kamiak Elementary will have an active and involved parent organization that provides support for school activities, input to school decision making, and fundraising for school projects. If you are interested in becoming involved, please contact Lynda Hamilton in our office or consult our website for more information. It is a goal at Kamiak to provide a safe, positive learning environment where parents, students and staff partner together.

POSITION	STAFF			
<b>Administration</b>	Evan Hecker, Principal		Cheyenne Webber, Asst Principal	
<b>Office/Building Support</b>	Lynda Hamilton	Allison Jones	Alexa Beckett	
<b>Kindergarten</b>	Sarah Corbin	Amy Hood	Samantha Child	
<b>First Grade</b>	Sadie Boone	Taylor Ault	Kelci Gordon	
<b>Second Grade</b>	Maddi Hunt	Kassidy Oloff	Kelly Pollestad	
<b>Third Grade</b>	Trish Blehm	Shelley Opgenorth	Marisa Heitman	
<b>Fourth Grade</b>	Victoria Schoenfelder		Shiari McNeil	
<b>Fifth Grade</b>	Isayah Quituagua	Meghan McKeirnan	Emily Poston	
<b>Special Education</b>	Destiny Barker	Lexi Brantner	Marlee Jones	
<b>Sped. Ed Support</b>	Daisy Bencomo	Katelyn Cornish Laura Carmen	Raia Hotchkiss	Ujwala Ganjyal, Katie Kendrick
<b>Library</b>	Kristen Coke-Sutton		Megan Brannan	
<b>Specialist</b>	Heather Lohrmeyer, Art/STEM	Kim Stockton, Music	Kim Mowbray, P.E.	

<b>ELD</b>	Kelli Dahmen	Chisato Taylor	
<b>Core+</b>	Pat Doumit	Madison Swim Hotchkiss	
<b>Core+ Support</b>	Barb Travis	Kathryn Dodson	Kathryn Williams
<b>OT/PT/Speech</b>	Katelynn Claassen, OT		Julie Brown, Speech
<b>School Counselor</b>	Rhae Young, Counselor		
<b>Nurse</b>	Anna Burt		Michelle Hyatt
<b>Nutrition Services</b>	Anissa Terres		Carrie St. Pierre
<b>Custodial</b>	Kent Nelson	Steven Loret	Jim Dobson

## SCHOOL ARRIVAL & DEPARTURE

**School begins at 8:35 AM and student dismissal is 3:05 PM.**

### ARRIVAL AT SCHOOL

All students may arrive to school at 8:20 am when student supervision begins. Students who eat breakfast at school may arrive at 8:20 am as well.

### DEPARTURE FROM SCHOOL

After school, students need to leave for home. School ends at 3:05 pm. Supervision ends at 3:15 pm.

### PICK-UP & DROP-OFF AREAS

- **Walkers** – Many of our students walk home within the immediate Military Hill neighborhood. All students must abide by general safety rules when walking home. We ask all Kamiak students and families to respect our safety patrol members and follow their directions when walking home.
- **Bicycle and Scooter Riders** – Kamiak has two racks for parking student bicycles and scooters at the main entrance. We recommend a lock for securing your bicycle or scooter (one that is easy for a child to operate).
- **We have several safety policies for bike riders.**
  - Bike riders must always wear a helmet.
  - Always obey general traffic and safety rules.
  - Listen to staff and safety patrol members and follow their directions.
  - Walk your bike on school grounds and sidewalks where pedestrians are present.

- **Cars** – We have one student drop-off and pick-up area. It is located in the front of the building off of NW Terre View Dr. When driving south on NW Terre View Dr., take the first driveway to the school on the right and remain to the right of the yellow stripe and follow in a single file line to the flagpole.
  - **When picking up or dropping off, please follow these safety guidelines...**
    - Do not double park or stop in the left lane.
    - Fully park at the curb to the right-side of the yellow stripe
    - Have students exit the car on the right side against the curb only
    - Drive slowly and cautiously. Our pick-up areas are very congested with students.
    - If you need to enter the building, please move your car to a safe area and park.
- **Bus Lanes** – The bus lanes are also located in the front of the building off of NW Terre View Dr. The third and fourth driveways are for buses only. Please do not use the third and fourth driveways for student drop-off and pick-up, or for parking
- **Bus Riders** – These rules were prepared by the State Superintendent of Public Instruction with the advice of the Chief of the Washington State Patrol and Director of Highways for the State of Washington.

### SCHOOL BUS SAFETY GUIDELINES

- Students need to follow instructions and directions of the driver. They are in charge of the bus and the student riders.
- General classroom conduct and behavior must be observed.
- Students need to assist the driver in keeping the bus clean by not littering.
- No student shall at any time throw anything out of the bus windows or extend their head, hands, or arms out of the windows (regardless if the bus is traveling or standing still).
- Students need to remain seated while the bus is in motion. They are not to get up for a stop before the bus has securely reached a full stop.
- Students need to exit the bus in an orderly manner.
- Students must ONLY cross the street/ highway in the front of the school bus.
- No horseplay at the stop or in the roadway while waiting for a bus.
- Students who walk an extended distance on a highway must walk on the left hand side facing on-coming traffic.
- Students must see that they have nothing in their possession that may cause injury to another (such as sticks, any type of firearms, straps, pins extending from their clothes, etc...).
- Each student must see that their books and personal belongings are kept out of the aisles.

If you have any questions about school bus transportation, please contact the Pullman transportation department at (509) 334-3911.

### KAMIAK POSITIVE BEHAVIOR INTERVENTION & SUPPORT

Our school district's mission is "Ensuring Learning While Supporting and Challenging Each Student to Achieve Full Potential". Kamiak will mirror this same mission. We will provide social/emotional support and problem-solving learning opportunities using curricula and programs like Second Step and D.A.R.E. Positive behavioral interventions and supports (PBIS) is a way for schools to encourage

good behavior. With PBIS, we teach kids about behavior, just as we would teach about other subjects like reading or math. The focus of PBIS is prevention, not punishment. We will work diligently to teach expected behaviors continuously throughout the school year. Staff members will engage in training opportunities and regular discussions related to this learning.

At Kamiak, we will teach the expectations of Safety, Open-mindedness, Awareness, and Respect through our PBIS program. We will begin the year teaching school-wide expected behaviors and will continuously reinforce and reteach these expectations. Our goal is to provide a safe environment for all students to learn. In the interests of safety and respect, we will not allow any students to engage in fighting, rough hands-on play (like shoving, hitting, kicking, or aggressive physical contact) or any type of bullying or harassment. We will work to help students learn what it looks like and feels like to function in a community that promotes safety, open-mindedness, awareness, and responsibility.

As students' progress through their childhood years and related developmental stages, they will sometimes make mistakes. While ensuring the safety of all students, it is critically important that we help students who make mistakes learn from them and that any relationships affected by the mistake is restored. We will tie any consequences that a student may experience to learning, so that the behavior has a lower chance of being repeated. This philosophy and our related practices are designed to ensure the social and emotional safety and well-being of all students.

When consequences become necessary, they may include:

- Recess or other free time, used to process the situation that occurred
- Lunch and/or lunch recess in the office

Our staff wants your child to feel safe and secure at our school. Please consult the Pullman School District Rights and Responsibility Policy #3200 for additional information. You will find a copy of the policy on the Pullman School District website or you may request a copy from the office. We sincerely appreciate your support and assistance as we work to build a community of responsible citizens who can learn, work, and play with others throughout their lives!

## KAMIAK ELEMENTARY SCHOOL-WIDE EXPECTATIONS

	<b>Safe</b>	<b>Open-Minded</b>	<b>Aware</b>	<b>Respectful</b>
<b>Arrival</b>	<ul style="list-style-type: none"> <li>• Hands &amp; feet to self</li> </ul>	<ul style="list-style-type: none"> <li>• Mindset: ready to learn</li> </ul>	<ul style="list-style-type: none"> <li>• Be on time</li> </ul>	<ul style="list-style-type: none"> <li>• Walk quietly into the building</li> <li>• Voice level 0-2</li> </ul>
<b>Hallway</b>	<ul style="list-style-type: none"> <li>• Hands and feet to self</li> </ul>	<ul style="list-style-type: none"> <li>• Be friendly &amp; smile at others</li> </ul>	<ul style="list-style-type: none"> <li>• Have a purpose</li> <li>• Help others</li> </ul>	<ul style="list-style-type: none"> <li>• Stay in line</li> <li>• Return to class on time</li> <li>• Voice level 0-1</li> </ul>
<b>Restroom</b>	<ul style="list-style-type: none"> <li>• Hands &amp; feet to self</li> <li>• Report problems to adults</li> </ul>	<ul style="list-style-type: none"> <li>• Be patient &amp; wait your turn</li> </ul>	<ul style="list-style-type: none"> <li>• Go, flush, wash, leave</li> </ul>	<ul style="list-style-type: none"> <li>• Quickly return to class</li> <li>• Respect privacy</li> <li>• Voice level 0-1</li> </ul>

<b>Cafeteria</b>	<ul style="list-style-type: none"> <li>• Hands &amp; feet to self</li> <li>• Eat only your food</li> <li>• Wash your hands before eating</li> </ul>	<ul style="list-style-type: none"> <li>• Listen &amp; include others at the table</li> </ul>	<ul style="list-style-type: none"> <li>• Eat in a timely manner</li> <li>• Leave clean table, chair, and floor</li> </ul>	<ul style="list-style-type: none"> <li>• Walk &amp; exit quietly</li> <li>• Use table manners – please, thank you, eat with mouth closed</li> <li>• Voice level 2</li> </ul>
<b>Playground</b>	<ul style="list-style-type: none"> <li>• Hands &amp; feet to self</li> </ul>	<ul style="list-style-type: none"> <li>• Include others in your game</li> <li>• Try new games &amp; equipment</li> </ul>	<ul style="list-style-type: none"> <li>• Move your body to get exercise</li> <li>• Follow game rules</li> <li>• Big emotions, talk walk break</li> </ul>	<ul style="list-style-type: none"> <li>• Wait your turn</li> <li>• Share equipment</li> <li>• Return equipment</li> <li>• Listen to playground monitors</li> <li>• Voice level 0-4</li> </ul>
<b>Office</b>	<ul style="list-style-type: none"> <li>• Return to your destination immediately</li> </ul>	<ul style="list-style-type: none"> <li>• Listen respectfully of the opinions of others</li> </ul>	<ul style="list-style-type: none"> <li>• 0 voice level while waiting</li> <li>• Adults want to help</li> </ul>	<ul style="list-style-type: none"> <li>• Voice level 0-2</li> <li>• Communicate with respect</li> </ul>
<b>Assembly</b>	<ul style="list-style-type: none"> <li>• Hands &amp; feet to self</li> </ul>	<ul style="list-style-type: none"> <li>• Listen to learn</li> <li>• Celebrate others achievements</li> </ul>	<ul style="list-style-type: none"> <li>• Be on time</li> <li>• Clap politely</li> <li>• Listen to speaker, voice volume 0</li> </ul>	<ul style="list-style-type: none"> <li>• Enter &amp; exit quietly</li> <li>• Sit in assigned area</li> <li>• Voice level 0-1</li> </ul>

# Kamiak Elementary School

## SOAR

### Safe

- Body to self
- Use kind words
- Move with care

### Open-Minded

- Try new things
- Listen to others' ideas
- Include others

### Aware

- Aware of time
- Aware of own and others' space
- Aware of own responsibilities

### Respectful

- Follows directions
- Use polite words
- Be patient

# High-Five Card

Given to: \_\_\_\_\_

For SOAR'n like a Kestrel by showing:

- ◇ Safety
- ◇ Open-Mindedness
- ◇ Awareness
- ◇ Respect



Given by: \_\_\_\_\_

## DAILY SCHEDULE FOR 2025-2026

### Breakfast & School Start

8:20 am	Students may enter school to eat breakfast
8:35 am	First bell – school begins. <i>Tardy if not present.</i>

### Morning Recess

10:05 am-10:20 am	Grades K, 1, 2, 3
10:20 am-10:35 am	Grades 4, 5 <i>Optional</i>

### Lunch Schedule

Grade	Lunch	Recess	End of Recess
Kindergarten	11:10 am	11:30 am	11:50 am
First Grade	11:10 am	11:30 am	11:50 am

Second Grade	11:30 am	11:50 am	12:10 pm
Third Grade	11:30 am	11:50 am	12:10 pm
Fourth Grade	11:50 am	12:10 pm	12:30 pm
Fifth Grade	11:50 am	12:10 pm	12:30 pm

Afternoon Recess	
1:50 pm-2:05 pm	Grades K, 1, 2
2:05 pm-2:20 pm	Grades 3, 4, 5

Afternoon Departure	
3:05 pm	Closing Bell
3:15 pm	Supervision ends – students need to leave school grounds

## TITLE I FAMILY COMPACT

Kamiak Elementary has an academic support staff that is partially funded through Title I. One of the benefits is that we create an agreement to work as a team to maximize learning for our students. The commitments below represent our current agreement.

### School Commitment

- Teach the necessary concepts to your child while striving to meet his/her individual needs.
- Provide a positive learning environment.
- Keep active communication between Title I and classroom teacher.
- Communicate your child's progress and program expectations.
- Monitor your child's progress and adjust teaching as necessary.

### Student Commitment

- Attend school regularly.
- Come to class prepared and on time.
- Pay attention and ask for help when needed.
- Complete and submit assignments on time.
- Be responsible for your own behavior and be a cooperative learner with a positive attitude.
- Read for 20 minutes daily for at least twenty days of each month.

### Parent Commitment

- See that my child attends school regularly and is on time.
- Encourage my child's efforts and be available for questions and support.
- Establish a place and time for homework when it is given.
- Support the school in its effort to maintain proper discipline.
- Review all school communications.
- Remind my child to read a minimum of 20 minutes daily for at least twenty days of each month.

Title One Annual Parent Notifications and Core + (Title I & LAP) Academic Support Services can be found on our website: [www.pullmanschools.org/departments/teaching-and-learning/core\\_academic\\_support\\_services](http://www.pullmanschools.org/departments/teaching-and-learning/core_academic_support_services)

# TITLE I PARENT INVOLVEMENT POLICY

## TEACHER/STUDENT/PARENT LEARNING COMPACT: 2025-2026 SCHOOL YEAR

Kamiak Elementary School is committed to the goal of providing quality education for every child. To this end, we want to establish partnerships with parents and with the community. Everyone benefits if Kamiak Elementary School and our families work together to promote high achievement by our children. Neither home nor Kamiak Elementary School can do this job alone. Parents play an extremely important role as their child's first teachers. Support for their child and of the school is critical to each child's success.

Kamiak Elementary School recognizes that some students may need the extra assistance available through the Title I program to reach the state's high academic standards. Kamiak Elementary School intends to include parents in all aspects of the Title I program. The goal is a school-home partnership that will help all students to succeed. The

### **Kamiak Elementary School Title I program will:**

- Annually develop/revise jointly with parents the Title I parent involvement/procedures and distribute it to parents of participating children. Annually develop/revise with parents the Kamiak Elementary School Teacher – Student – Home Agreement/Compact and distribute it to parents of all Kamiak children.
- Hold a program Open House during conference weeks in October and February to which all parents of participating children in the Title I program shall be invited and encouraged to attend. Parents will be given an opportunity to learn about the program and ask questions about their child's experience.
- Provide information about curriculum and forms of academic assessment used to measure student progress and the proficiency levels students are expected to meet.
- Provide reports to parents on their child's progress at each district reporting period.
- Involve parents in an annual evaluation of the program.
- Use findings of the annual evaluation to design strategies for more effective parent involvement.
- Identify barriers to participation by parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority.
- Provide parents with reasonable access to staff. Encourage parents to participate in school activities to improve student academic achievement.

The Title I Teacher shall ensure that the Kamiak Elementary School Title I Parent Involvement Policy, plan and programs comply with the requirements of federal law.

### **The Title I Teacher will:**

- See that a parent survey asking for review and input of the Title I and LAP programs is distributed.
- Meet annually with a committee of parents, teachers, the principal, and paraprofessionals to review policies, procedures, and survey results.
- Provide parents with information in a variety of ways; including:
  - Informing parents of their child's placement
  - Inviting parents to sign a student/family/teacher compact
  - Inviting parents to conference with Title I / LAP staff before or after their children's' parent teacher conference

- Sending a weekly packet home with work completed in grades K-3
- Communicating electronically to inform parents of specific issues regarding their children
- Collaborating with the district in offering a yearly Title I meeting for families

## FOOD CELEBRATIONS AT SCHOOL

Dear Parents and Guardians:

In an effort to best meet the needs of all students, our district recently revised our policy related to food in classrooms. We have students in each of our schools with diagnosed life-threatening food allergies and others with food sensitivities. The changes made to our policy are intended to better care for our students and are the result of a recommendation from our district Wellness Committee. The Wellness Committee is comprised of school administrators, district employees, community members, and parents. Thank you in advance for your cooperation and understanding.

We will no longer serve food on individual student birthdays. We will allow for activities that involve food up to once a month in each classroom, at the discretion of the teacher. Individual teachers will create their own classroom birthday recognition practices, which often include learning components on the student's special day. These events may have different themes and purposes at each grade level, and may take the form of a combined monthly birthday celebration. In all cases, families will have prior notice of the events, including information about what types of food will be available, so that parents may plan alternative food options for their child if needed.

Food practices in individual classrooms will be mindful of life-threatening allergies, food sensitivities, health, and the potential for disruption, and will be communicated by individual classroom teachers. There are many occasions when we wish to recognize accomplishments of students and we will continue to explore and implement strategies unrelated to food. We hope to create a safer, healthier environment, and minimize loss of instructional time throughout the school year. In order to move forward, we need your help.

A list of approved snacks will be available in the school office and on our website. Please do not bring food to school unless pre-arranged with the school and/or classroom teacher. Instead of bringing food, please consider bringing stickers, pencils, erasers, etc. for birthday celebrations.

For further guidance see Pullman School District Administrative Procedure 6700P.

Thank you for your help and consideration in this matter. Please don't hesitate to contact me if you have questions.

Sincerely,

*Evan Hecker*

Evan Hecker, Kamiak Elementary

## SAFE WALKING ROUTES TO SCHOOL

