

## Pullman School District

### PEA and Admin Meetings, 2024-2025

/Labor Management Discussion Item	/Action to Take + Responsible Parties	Status
<b>1. Finances</b> <b>(ongoing discussion item)</b>	<p><b>3/26/24:</b></p> <ul style="list-style-type: none"> <li>Finance is reviewing the budget for August, aiming to maintain a 7.5% ending fund balance.</li> <li>Efforts include cost-cutting and postponing expenses until the budget is clearer and examining spending in other areas such as costs for travel for professional development, reviewing class sizes so they align more closely with the CBA, and finding ways to retain student FTE primarily at the high school that is being lost to running start.</li> <li>There is some funding expected in April, but caution remains; staff are seeking cost-saving measures and continue to monitor any potential increase in insurance/utility costs.</li> <li>Levy funds won't arrive until 2025-26, with full amounts by year-end.</li> <li>Continuing to address student behavior that requires extra staff support.</li> <li>Emphasized the need for conservative spending district wide.</li> </ul> <p><b>10/15/24:</b> The district faces an unexpected financial challenge due to a valuation increase by the County Auditor, which exceeds the initial forecast by the assessor and impacts state-provided Local Effort Assistance (LEA) funding. Since the LEA amount is determined by a state formula based on property valuation, the district anticipates receiving approximately \$270,000 less than expected. As last year's Year End financials are being finalized, it is possible that this shortfall may need to be covered from the district's reserve funds. The district continues to advocate with legislators on K-12 funding priorities. The Finance Committee has scheduled a November meeting to conduct a more in-depth review of cost saving measures.</p> <p><b>11/12/24:</b> The Finance Committee met on November 7<sup>th</sup> to discuss budget and enrollment projections, noting that the district is operating on the edge of maintaining its reserve balance. To ensure financial stability, the team emphasized prioritizing essential purchases and distinguishing between</p>	<p><b>3/26/24:</b> Update</p> <p><b>4/23/24:</b> Item not discussed due to time limitations.</p> <p><b>10/15/24:</b> Update</p> <p><b>11/12/24:</b> Update</p> <p><b>12/10/24:</b> Update</p> <p><b>1/28/25:</b> Update</p> <p><b>2/18/25:</b> Update</p> <p><b>3/11/25:</b> Update</p> <p><b>4/21/25:</b> Update</p> <p><b>5/13/25: Update</b></p>

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<p>needs and wants, while also exploring alternative funding sources. Federal funding remains uncertain, with specific concerns around Title I, which may not be clarified until after the federal administration transition.</p> <p>The team also discussed the need for innovative strategies to sustain and grow district programs. Challenges with the Running Start program were identified, including the importance of expanding offerings at Pullman High School to better support students and retain enrollment. Additionally, there was significant discussion around the potential implementation of a Transitional Kindergarten (TK) program. While funding for TK programs is limited, the team recognized the academic, behavioral, and kindergarten readiness benefits such a program could provide for students. The district will continue exploring TK as a potential initiative.</p> <p><b>12/10/24: Update</b></p> <p><b>Upcoming Communication and Staff Meetings:</b></p> <ul style="list-style-type: none"><li>• The Board and Superintendent will release a joint communication to staff before winter break.</li><li>• Bob and a board member will attend staff meetings at each school to discuss state and federal funding changes/impacts.</li><li>• Additional staff meeting presentations will occur after the legislative session ends and again in June to keep staff updated.</li></ul> <p><b>Budget Adjustments and Financial Updates:</b></p> <ul style="list-style-type: none"><li>• The Finance Committee will meet monthly or bi-monthly to plan and review necessary budget adjustments with the Board.</li><li>• Efforts are being made to communicate the evolving financial situation, ensuring staff understand the fluidity and reasoning behind decisions.</li><li>• Budgeting is being evaluated with a focus on distinguishing between "needs" and "wants".</li></ul>	
--	---	--

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<ul style="list-style-type: none"><li>• Maintaining transparent communication is a priority to avoid surprises for staff.</li></ul> <p><b>Funding Challenges that May Impact K-12 Education:</b></p> <ul style="list-style-type: none"><li>• Title I funding faces a potential 25% reduction, and Title II/Title III funding is at risk.</li><li>• Currently state-level funding priorities include the focus on mental health, safety, physical health, and housing, combined with inflation. Education is not high on the list of priorities.</li><li>• Eastern WA legislators support increasing MSOCs (materials, supplies, and operating costs) and transportation/special education funding to reduce levy reliance.</li><li>• Levy equalization changes could create inequities across the state.</li></ul> <p><b>Classroom Funding:</b></p> <ul style="list-style-type: none"><li>• Discussions on raising funds via outside sources for staff.</li><li>• PTA/PTO/Booster Clubs could help supplement classroom needs.</li><li>• Discussions with PEF about additional grant opportunities outside of November are ongoing.</li></ul> <p><b>Efforts to Improve Resource Allocation:</b></p> <ul style="list-style-type: none"><li>• Principals are encouraged to check for district-wide supply availability before making new purchases.</li><li>• Teachers are asked to prioritize requests that directly support student learning while understanding budget constraints.</li><li>• Providing examples of costs, such as for field trips, can help teachers plan within the budget.</li></ul> <p><b>Transitional Kindergarten Update:</b></p> <ul style="list-style-type: none"><li>• Transitional Kindergarten (TK) funding is uncertain, with current funding set to expire in March 2025.</li><li>• Early ECAP program funding may be redirected to TK, but the outcome remains unclear.</li></ul>	
--	--	--

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<ul style="list-style-type: none"><li>• Adding TK for the next school year is currently not feasible due to staffing costs.</li></ul> <p><b>Retention, Innovation, and Cost-Saving Measures:</b></p> <ul style="list-style-type: none"><li>• The district aims to remain competitive to retain enrollment by innovating and appealing to families with more options.</li><li>• Exploring cost-saving measures, such as photocopying curriculum consumables instead of purchasing, remains a priority despite time constraints.</li><li>• Electronic-only curriculum options may be considered as a more affordable alternative.</li></ul> <p><b>Maintaining Financial Stability:</b></p> <ul style="list-style-type: none"><li>• The district continues to monitor its reserve balance, maintaining a 7.5% reserve per board policy.</li><li>• While in better financial shape than many districts, vigilance is necessary as funding uncertainties persist.</li></ul> <p><b>1/28/25:</b> The district is actively working with state legislators and monitoring bills and federal executive orders that may impact education. Staff updates will be sent out every Thursday to keep everyone informed. The Finance Committee continues to meet monthly, with funding decisions largely dependent on legislative outcomes. The district is advocating for increased MSOC (Materials, Supplies, and Operating Costs) and special education funding, though significant additional funding for transportation is unlikely.</p> <p><b>2/18/25:</b> The Board is hosting a budget listening session that will be held on March 19th from 5:30-6:30 PM at LMS to gather feedback, and staff are welcome to attend. The session will include a presentation with an embedded survey, which will also be shared with staff during a staff meeting. The discussion will focus on identifying community, staff, and parent group priorities to help guide decision-making. Additionally, the finance committee will continue to meet monthly to review expenditures, cash flow, and other</p>	
--	--	--

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<p>financial considerations. The team also emphasized the importance of clear communication regarding how staff can request necessary items for their buildings.</p> <p><b>3/11/25:</b> With the upcoming Board budget listening session, Bob will also present budget information at staff meetings to provide staff with an opportunity to give feedback on budget priorities. The team continues to monitor executive orders and legislative developments at the state level to assess potential impacts on the district. Additionally, there was a discussion about the recent rise in property taxes and whether it would benefit the district. While the increase may generate more revenue in the future due to a lower overall rate per thousand, the district is not currently collecting additional dollars despite the tax increase.</p> <p><b>4/21/25:</b> A summary of community input on the district's budget priorities has been posted to the website and shared with staff. As the end of the legislative session approaches, there may be a slight increase in special education funding. While the legislature plans to eliminate the cap on special education, this change will not significantly impact the district since it was already operating below the cap. However, it may help offset some costs, though compliance with funding multiplier rules will still be required. There was little to no increase in MSOCs (Materials, Supplies, and Operating Costs), and the district remains concerned about potential increases in insurance and utility expenses. The state legislature has identified \$12 billion in budget cuts but still needs to find an additional \$4 billion, prompting exploration of new tax options. The full impact on K-12 education remains uncertain as state-level reductions continue.</p> <p>To support school supply needs, building principals have been asked to compile lists of specific items required at their sites to share with Kiwanis for the Stuff the Bus program. This targeted approach may help better meet school needs and offset supply shortages for the upcoming year. The district</p>	
--	---	--

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<p>also plans to share these needs with families, inviting optional donations beyond the standard school supply list.</p> <p>In preparation for the upcoming budget year, the district is considering restructuring and potential reductions through attrition, including at the district office level. Updates will continue to be provided as planning progresses.</p> <p><b>5/13/25:</b> Increase in Materials, Supplies, and Operating Costs (MSOC) was minimal and will do little to address the funding gap. Special Education expenses have also seen a slight increase; however, this will only partially address the identified needs. The impact of international tariffs on supply costs remains uncertain, which may affect supply budget planning. Class supply and building supply lists will be shared with Kiwanis for Stuff the Bus, in the hope of securing specifically needed supplies. There is also consideration of requesting Kiwanis support specifically for construction paper. To further control costs, the district is exploring a bulk purchasing strategy, where a single large order would be distributed across schools. Staff have helped offset supply shortages through collaboration, sharing, and trading materials, which has ensured that classrooms continue to have access to essential items. Principals will continue to have the authority to approve urgent or critical supply requests, such as pencil sharpeners. Information regarding potential Federal funding cuts is expected in August, which poses a challenge due to the timing. Despite these financial uncertainties, the School Board remains committed to maintaining the district's financial reserves.</p>	
<b>2. Curriculum Updates (ongoing discussion item)</b>	<p><b>3/26/24:</b> Continuing with math adoption. Working to defer payment of materials to the next school year.</p> <p><b>10/15/24:</b> The next curriculum adoption is planned based on available funding, with middle school English Language Arts (ELA) as the priority. The PEA team suggested revisiting the "Handwriting Without Tears" program to improve penmanship skills in elementary grades and exploring a typing curriculum to support state assessment requirements. An option could be to</p>	<p>3/26/24: Update</p> <p>4/23/24: Item not discussed due to time limitations.</p> <p>10/15/24: Update</p> <p>11/12/24: Update</p> <p>12/10/24: Update</p> <p>1/28/25: Update</p>

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<p>have a group of teachers review handwriting and typing curriculum options and examine what other districts are implementing to address these needs.</p> <p>Fall Kindergarten MAP Testing: The team noted challenges with Fall MAP testing for kindergarteners, particularly due to the need for them to use Chromebooks, which presents added difficulty at this age level.</p> <p><b>11/12/24:</b> Due to budget constraints, the district does not have funding for significant expenditures on new curriculum materials at this time. Current programs, such as K-5 Bridges and Collaborative Literacy, are solid and will continue to be utilized. The only potential purchase may involve psychology textbooks, but no additional major curriculum investments are planned.</p> <p>The team also discussed the shifts in industry standards, which are moving away from formal handwriting instruction in favor of typing on a keyboard. To support this transition, free typing programs are available for staff to utilize with students, providing a cost-effective resource to enhance keyboarding skills. This approach aligns with evolving educational practices and technology integration.</p> <p><b>12/10/24:</b> Curriculum Advisory Council met and approved purchase of updating the books for psychology at the high school. They were published in 2007 and need to be updated. The cost will be about \$4,700 for a class set.</p> <p><b>1/28/25:</b> School Board approved a new Psychology textbook.</p> <p><b>2/18/25:</b> Staff are being encouraged to consider offering dual credit classes at the high school to help address the loss of student enrollment to Running Start. The district is also closely monitoring legislative developments related to curriculum requirements, with Financial Literacy being a key area of focus. To support informed decision-making, the team proposed hosting a parent meeting on Running Start to ensure families understand both the benefits and</p>	<p>2/18/25: Update 3/11/25: No Update 4/21/25: Update <b>5/13/25: Update</b></p>
--	--	--

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<p>the potential limitations, including reduced participation in high school events.</p> <p>Additionally, the need for a consistent and rigorous handwriting curriculum at the elementary level was discussed. While handwriting instruction is currently embedded in the Collaborative Literacy program, the team emphasized the importance of implementing a high-quality approach consistently across all elementary schools by grade level. The discussion also included whether the district should prioritize cursive instruction alongside handwriting and keyboarding, with the possibility of bringing this topic to the instructional materials committee for further review.</p> <p><b>3/11/25:</b> No update.</p> <p><b>4/21/25:</b> The team continued discussions around exploring a supplemental handwriting curriculum for Kindergarten through 2nd grade. The discussion centered around the need for a consistent, district-wide approach to handwriting instruction, recognizing it as a foundational skill for early learners. However, before moving forward, the district must determine if funding is available and whether this is a priority area for investment. Additionally, consistent implementation across all schools would be essential for its success.</p> <p>In terms of English Language Learner (ELL) instruction, current materials are outdated, and principals are exploring various models to better support students. The team noted that a gap exists in resources for onboarding incoming students who need to develop foundational language skills. Although adopting updated materials would be beneficial, the district must work within the limits of existing Title III funding. There is still uncertainty about whether the Title III program funding will continue to staff the program, which makes it even more challenging to consider purchasing new instructional materials. Staff are encouraged to look into free or open</p>	
--	---	--



## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<p>educational resources, and the team discussed the possibility of delaying other purchases to prioritize investments in ELL support.</p> <p><b>5/13/25:</b> The team discussed planning for secondary math materials for the upcoming school year. For both the Bridges and Collaborative Literacy (CL) programs, meetings will be scheduled with principals to review current resource usage and determine what is needed to support implementation with fidelity. These discussions will help ensure that teachers have the necessary tools to effectively deliver the programs. Additionally, the team will explore whether there are more efficient or effective ways to teach the curriculum. As part of cost-saving efforts, there will be discussion of whether purchasing student workbooks is more cost-effective than making in-house copies of required materials. Utilizing parent volunteers for copying may also be considered. Moving forward, the focus will be on prioritizing essential materials. Purchasing full books may not be necessary if only select components are used for instruction.</p>	
<p><b>3. Professional Learning Communities (ongoing discussion item)</b></p>	<p><b>3/26/24:</b> As a cost saving measure, reevaluating how many people will attend conference in Spokane this summer.</p> <p><b>10/15/24:</b> The PLC conference will take place in Spokane August 13-15, 2025. The district is hoping to send teachers to this conference. If interested in attending please let your building administrator know.</p> <p><b>11/12/24:</b> The team discussed the importance of providing a refresher on LinkIT as a resource for staff, recognizing its value in supporting instructional planning and data-driven decision-making. Efforts will be made to assess staff interest in attending the PLC conference. Given budget considerations, the district is exploring whether attendance could be limited to new staff or if this professional development opportunity could be deferred to save costs. Balancing professional development needs with financial constraints remains a priority.</p>	<p>3/26/24: Update 4/23/24: Item not discussed due to time limitations. 10/15/24: Update 11/12/24: Update 12/10/24: Update 1/28/25: Update 2/18/25: Update 3/11/25: Update 4/21/25: Update <b>5/13/25: Update</b></p>

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<p><b>12/10/24:</b> No update. Discussed providing a refresher for staff on LinkIt during the February Learning Improvement day.</p> <p><b>1/28/25:</b> During the February LID day, district staff will lead several professional development sessions, including the state-required GLAAD training. Roberta provided an overview of the session offerings. The team also discussed the impact of federal executive orders on DEI work and the potential withholding of federal funding, emphasizing that DEI remains a core value for the district. The team reaffirmed their commitment to continuing this important work and will share updates as more information becomes available.</p> <p><b>2/18/25:</b> The team appreciated the professional learning sessions led by administrators and teachers, noting the value of the 30-minute debrief at the end of the day. Administrators discussed the possibility of adding another debrief session earlier in the day to help staff plan how to implement learned strategies, in addition to the final debrief. There was also discussion about aligning future professional learning opportunities with emerging needs to ensure continued relevance and impact.</p> <p><b>3/11/25:</b> Principals are reviewing data as a PLC team and are seeing positive student growth at all levels in ELA and math and cohort groups are showing strong progress. Continuing to focus on the school board's goal of closing the gap for students living in poverty.</p> <p><b>4/21/25:</b> The district has a limited number of credits available to send a few teachers to summer training with Solution Tree at no additional cost. Participation will be limited to a small group of staff, and there will be no overnight travel or lodging expenses.</p>	
--	---	--

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<p><b>5/13/25:</b> Six staff members will be sent to the Professional Learning Community (PLC) at Work Institute in Spokane on August 13-15. Funds from an existing credit with Solution Tree will be used to pay for the institute. To help with costs, staff will drive back and forth instead of staying in hotels.</p>	
<p><b>4. Staffing &amp; Substitute Update (ongoing discussion item)</b></p>	<p><b>10/15/24:</b> The district continues to recruit substitutes and has not experienced a significant shortage of teacher substitutes this year. Concerns remain, however, around paraeducator support and managing student behavior in schools. Determining paraeducator support levels in buildings lacks a specific formula; para funding largely depends on levy and general fund allocations, as the state's prototypical funding model for paraeducators is outdated. Special education paras, funded differently, are hired based on the number of students receiving special education services, yet recruitment and retention remain challenging. Additionally, the district is utilizing a restraint and isolation grant to train both special and general education staff on de-escalation techniques. Ensuring essential staff receive proper training before classroom assignments remains a priority, though funding and time constraints make this challenging. The PBIS TOSA and Assistant Director of Special Services provide ongoing support and training, and additional paraeducator training is offered through the Fundamental Course of Study.</p> <p>It was shared that the ILC being located at Jefferson Elementary, raises equity concerns at JES. It was shared that with JES having the highest poverty rate among district schools, JES is also bearing the ILC's costs on behalf of all elementary schools.</p> <p>Further discussions covered the socioeconomic differences between the district's north-side schools (Jefferson and Kamiak) and south-side schools (Franklin and Sunnyside), examining attendance boundaries and the equity of these assignments. Topics included the potential benefits of free lunch programs based on neighborhood needs, transportation considerations, and the need for facility improvements at Sunnyside, which may result in a boundary review.</p>	<p>10/15/24: Update  11/12/24: Update  12/10/24: Update  1/28/25: Update  2/18/25: Update  3/11/25: Update  4/21/25: Update  <b>5/13/25: Update</b></p>

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<p><b>11/12/24:</b> All paraeducator positions should now be filled, though there are still some leave positions that need to be addressed. A discussion took place about the process for filling long-term substitute and leave positions, emphasizing that interested applicants are required to apply and interview for these roles to ensure a thorough and equitable selection process.</p> <p>Additionally, the team discussed ways to educate families about healthy meal choices and the importance of nutrition. Ideas included partnering with community organizations to provide nutrition education and resources, creating opportunities for collaborative efforts to promote healthier lifestyles within the district.</p> <p><b>12/10/24:</b> The team discussed the importance of adequately preparing substitutes with best practice knowledge to ensure they are ready to support students effectively. Substitutes currently participate in an orientation and Safe Schools training, with administrators also playing a key role in communicating building-specific expectations. While the substitute pool is stronger than it has been in the past, there is room to enhance training options. Suggestions included recording trainings for substitutes to access on-demand, providing resources with scenarios, technology guidance, and other essential information. These tools could also benefit new teachers as a reference for prior training materials. Additionally, normalizing asking for help was emphasized as an important step in fostering a supportive environment for both substitutes and staff.</p> <p>The team also addressed the challenges posed by the lack of substitutes for Title I teachers, which is impacting learning in schools. Budget constraints make it difficult to provide both classified and certificated substitutes, and paraeducators have been invaluable in providing coverage. To mitigate these challenges, the team discussed the need for a formalized "Plan B" to ensure continuity of tier 2 and tier 3 group instruction when Title I teachers are absent. Collaborating through PLC groups to develop strategies for absorbing</p>	
--	---	--

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<p>students during absences was suggested as a potential solution. Communicating the reasons behind these decisions was also identified as critical to fostering understanding and clarity among staff.</p> <p><b>1/28/25:</b> The discussion included the uncertainty surrounding one-year-only contracts, which helped with early hiring but have left some staff concerned about next year. Title funding remains uncertain due to recent executive orders. The district's priority is to maintain stability and avoid unexpected changes. Our goal is to keep staffing levels steady if possible, managing adjustments through natural attrition and retirements. While we are optimistic about stable enrollment despite the graduation of a large senior class, we must also be prepared for the possibility that a Reduction in Force (RIF) could become necessary. The process for intent-to-return forms will begin soon, and proactive communication will be developed regarding possible reassignments, RIFs, or rehiring scenarios.</p> <p><b>2/18/25:</b> Intent to return forms are due by February 28th. The team discussed the benefits of transitioning district forms, such as staff intent to return and sick leave buyback, to an electronic format to reduce costs at both the school and district levels. At this point, there is optimism about avoiding a reduction in force (RIF), though preparations for a worst-case scenario remain in place. The process for a RIF is outlined in the collective bargaining agreement, and if necessary, individual in-person meetings would be held with affected staff. Efforts are focused on retaining staff through retirements and attrition while minimizing contract uncertainties. While some reassignments may be necessary, the goal is to prevent a reduction in force. Staff on one-year contracts will need to reapply, and proactive communication will be shared with those groups. Bob will provide this messaging in an upcoming staff meeting to ensure staff have an opportunity to ask questions. Additionally, the district is closely monitoring WSU's financial situation, particularly potential staffing cuts due to changes in athletics and federal research funding, as these could impact district</p>	
--	--	--

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<p>enrollment. Executive orders related to federal funding will also continue to be tracked.</p> <p><b>3/11/25:</b> The hiring team process has received positive feedback from participants. The district is reposting the Assistant Superintendent position and exploring alternative options that may involve restructuring. Additionally, an Assistant Director of Special Services and a new Pullman High School Principal have been hired. The team also discussed the impact of absences on the district, students, and employees. Intent to return forms were due by March 1st, providing valuable information for budget planning. One-year contract staff members have been advised to apply for open positions, as there is no guarantee of employment for the next school year. There is still uncertainty regarding the conclusion of the legislative session, which is expected to end in April but could extend beyond the May 15th deadline.</p> <p><b>4/21/25:</b> Fridays continue to be the most challenging days for securing substitute coverage. Student teachers have been instrumental in helping to fill staffing gaps, ensuring that schools remain adequately staffed and able to stay open.</p> <p><b>5/13/25:</b> The team discussed the ongoing need to remain mindful of substitute usage and availability. It was noted that there has been a shortage of substitutes due to limited availability. The group agreed on the importance of continuing to monitor the situation and to actively advocate for additional substitute funding.</p>	
<b>5. Elementary Report Cards</b>	<p><b>11/16/21:</b> The team discussed the need for an elementary report card review and the need to convene a committee of representatives that includes a special education representative. With the new curriculum adoptions, the team will revisit report card discussions tentatively in January. The goal will be to have the report card ready for next school year.</p>	<p>11/16/21: Discussion  3/26/24: No Update  4/23/24: Item not discussed due to time limitations.  10/15/24: Update  11/12/24: Update</p>

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<p><b>3/26/24:</b> The team discussed the Skyward system change from SMS to Qmlativ coming July 2026 and it might be beneficial to postpone any changes to the report card/grading system until that system change occurs. This would allow more time to convene a report card committee to review the report card in its entirety and provide staff with time to learn the new system for inputting standards-based grades.</p> <p><b>10/15/24:</b> The team discussed the challenge with the manual entry aspect of the new report card format for specialist teachers. The team discussed the possibility for maintaining Skyward for specialist grading. Staff will work with specialists on coming up with a grading solution to address this issue.</p> <p><b>11/12/24:</b> Working on seeing if there is a way to get the updated format of the elementary report card formatted into Skyward.</p> <p><b>12/10/24:</b> Specialists report cards have been set up in Skyward.</p> <p><b>1/28/25:</b> Skyward transition from SMS to Qmlativ is coming up in summer of 2026 which should have an option for a more flexible elementary standards-based report card.</p> <p><b>2/18/25:</b> Discussed end of year plan for report cards/gradebooks and Skyward. The team discussed adding to the teacher checklist what needs to be uploaded and where.</p> <p><b>3/11/25:</b> The team discussed the possibility of mass defaulting the middle and end-of-year grades for elementary report cards, but unfortunately because elementary report cards are printed for each trimester, the middle and end-of-year columns cannot be defaulted. The elementary report cards in the Google Drive will serve as the gradebook for elementary teachers. It will be noted on the end-of-year checklist that teachers have completed their grading in the Google Drive report cards, which will serve as their "gradebook."</p>	<p><b>12/10/24:</b> Update</p> <p><b>1/28/25:</b> Update</p> <p><b>2/18/25:</b> Update</p> <p><b>3/11/25:</b> Update</p> <p><b>4/21/25:</b> Update</p> <p><b>5/13/25: Update</b></p>
--	--	--

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<p><b>4/21/25:</b> Since elementary gradebooks are not being completed within Skyward, there needs to be an alternative solution for where gradebooks should be saved. A meeting with principals is planned to discuss and determine consistent expectations for saving and accessing end-of-year gradebook records.</p> <p><b>5/13/25:</b> Elementary gradebooks will serve as the report cards for the 2024-2025 school year, as they are not currently integrated into Skyward. Looking ahead to next year, a plan will be needed if report cards will be different from what is provided in Skyward. A meeting is scheduled for May 16 to discuss elementary gradebooks and lesson plans with elementary principals.</p>	
<b>6. Student Behavior Management</b>	<p><b>3/26/24:</b> The MTSS Conference will be held at WSU Pullman in August. Looking at providing Culturally Responsive Classroom Management training next school year for staff. The team discussed the implementation of a district philosophy around student behaviors within the framework provided by the state to ensure consistency around staff response to discipline/behavior management at the building level.</p> <p><b>10/15/24:</b> See item 4 update.</p> <p><b>11/12/24:</b> The district is a recipient of a Restraint and Isolation grant. This will continue to be an area of focus moving forward.</p> <p><b>12/10/24:</b> The district's restraint and isolation plan has been rolled out for staff, with positive outcomes already evident. A key element of the plan has been the debrief component, which has significantly contributed to a reduction in the use of restraint and isolation practices. This approach has been particularly beneficial for special education teams. With continued funding, the district plans to expand this training to general education staff in the future, further supporting efforts to help students with self-regulation.</p>	<p>3/26/24: Update</p> <p>4/23/24: Item not discussed due to time limitations.</p> <p>10/15/24: Update</p> <p>11/12/24: Update</p> <p>12/10/24: Update</p> <p>1/28/25: Update</p> <p>2/18/25: Update</p> <p>3/11/25: Update</p> <p>4/21/25: Update</p> <p><b>5/13/25: Update</b></p>



## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<p><b>1/28/25:</b> Offering training in the upcoming professional learning day. Monitoring legislative bills and will communicate out as necessary.</p> <p><b>2/18/25:</b> Student Behavior Management was offered as a session option during the February professional learning day. The team discussed the importance of sharing successful building-level systems, structures, and strategies—such as behavior management through restorative justice practices—so other schools can implement them if they have similar needs. Establishing consistency in responses and identifying a menu of best practices could be beneficial district-wide to support effective behavior management across all schools.</p> <p><b>3/11/25:</b> The team discussed the importance of having clear guidelines for student behavior management next school year, outlining expectations and consequences for staff, families, students, and administrators. The goal is to ensure a consistent response to behavior across the school and district. There is ongoing rulemaking for discipline that will impact this work. It was noted that this topic will be a high priority in the upcoming bargaining discussions.</p> <p><b>4/21/25:</b> The team continued discussions on student behavior management, focusing on how disruptive behaviors impact both teaching and student learning. They are also exploring the possibility of applying for restraint and isolation grants. In addition, the team reviewed the factors that influenced current attendance boundaries, which included enrollment trends. Given changes in city transportation, there was discussion about the potential value of conducting another boundary study—though this would involve added costs. In the meantime, the district will need to explore interim solutions that are financially feasible while also considering long-term strategies.</p>	
--	--	--

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<p>The team is also closely monitoring federal funding, particularly as it relates to the Core+ and English Language Development (ELD) programs, in order to ensure all students continue to receive the support they need. With new state discipline rules forthcoming, administrators have begun discussions about developing consistent behavior management systems across the district.</p> <p><b>5/13/25:</b> The ESD has developed several training plans to support staff in managing student behavior; however, the cost of these programs is high. Despite the expense, the training is considered to be of high quality. The district has requested informational flyers from ESD 101 to explore options further. A program at one of the elementary schools has received positive feedback. Assistant Director of Special Services and TOSAs are available to assist with student placement and to evaluate systems that support LAP and high-poverty students. Emphasis was placed on learning processes that aid students effectively, with a focus on the importance of consistency in student re-entry into classrooms. One of our elementary schools has seen success with its re-entry procedures, which benefit the student, teacher, and overall classroom environment. Classrooms have posted visuals outlining what re-entry looks like, recognizing that the steps may vary for each student—for example, using a calming corner before fully reintegrating into classroom activities.</p>	
<b>7. Special Education</b>	<p><b>3/26/24:</b> Special education teacher was hired at the elementary level and continuing to work to fill open positions. Applicant pool is limited. Bob attended the Whitworth Career Fair and Washington Educator Career Fairs in Spokane/Tacoma. The team discussed the burnout on staff and how to improve communication and collaboration between the gen ed teacher and the special ed teacher. The team discussed how to continue to implement proactive support systems for new special education teachers to slow the rate of burnout/turnover. The team discussed what the professional learning community looks like for special education teachers and how to improve support in that area.</p>	<p>3/26/24: Update 4/23/24: Item not discussed due to time limitations. 10/15/24: Update 11/12/24: Update 12/10/24: Update 1/28/25: Update 2/18/25: Update 3/11/25: Update 4/21/25: Update</p>

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<p><b>10/15/24:</b> The number of students in special education has increased. The team discussed the process for identifying students for the Intensive Learning Center (ILC), including clarification around the criteria for program qualification, team decision-making protocols, and the specific programming designed to support students with the goal of eventual program exit.</p> <p><b>11/12/24:</b> The team emphasized the need for a clear and transparent process for how students qualify for specific support programs, acknowledging that district staff are actively working to define and communicate these procedures. It was noted that there are students across the district who may benefit from these programs, but clarity is needed around the criteria and protocols so staff understand the procedural steps involved. The current process includes data collection components, which can differ for students receiving special education services compared to those who are not.</p> <p>For students not already receiving special education services, the referral process can be more challenging. Teachers are encouraged to reach out to the TOSAs (Teachers on Special Assignment) for observation and support as needed. Establishing a well-defined process will help ensure equitable access and consistent application of support for all students.</p> <p><b>12/10/24:</b> See item 7.</p> <p><b>1/28/25:</b> See item 7.</p> <p><b>2/18/25:</b> Staff are testifying on the restraint and isolation bill while continuing to monitor legislative impacts on special education, particularly funding for students who can attend school until age 22. Additionally, efforts are underway to develop transition plans to support students moving from</p>	<b>5/13/25: Update</b>
--	--	------------------------

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<p>elementary to middle school and middle to high school, ensuring a smooth and supportive progression between grade levels.</p> <p><b>3/11/25:</b> The team discussed the transition plan for the 20 preschool students moving into kindergarten. The plan will be shared with principals and followed by meetings with school teams. Kindergarten teachers will have the opportunity to observe the preschool students who will be entering their classrooms in the fall. This process has been part of a strategic planning effort. Transition meetings currently take place for students moving from elementary to middle school and from middle school to high school to ensure a smooth progression.</p> <p><b>4/21/25: See Item 1: Finance</b></p> <p><b>5/13/25:</b> The district is making strong progress in preparing for grade transitions, including the move from preschool to kindergarten and from elementary to middle school. As part of this effort, teachers had the opportunity to observe students and classroom environments. Interviews for special education teachers have been completed, and efforts are underway to fill the remaining special education teacher and counselor positions.</p>	
<b>8. Discussion on Reducing District Costs &amp; Increasing Funding Opportunities</b>	<p><b>2/20/24:</b> The team discussed offering more opportunities for students to earn college credit at PHS to maintain some of the student FTE instead of losing that FTE to running start to increase funding. The team discussed College in the Classroom and how those courses might retain student FTE. The team also discussed the option of offering online options. The team discussed offering a Homelink option for homeschool students and then consider branching that out to have an online component. If we go that route, that program would need to be overseen by a teacher/administrator. Have been looking at models in other districts and what that might look like in our district.</p>	<p>2/20/24: Discussion  3/26/24: Update  4/23/24: Item not discussed due to time limitations.  10/15/24: Update  11/12/24: Update  12/10/24: Update  1/28/25: Update  2/18/25: Update  3/11/25: Update</p>

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<p>The teams discussed School Based Mental Health Therapists becoming insurance providers for psychs to create a revenue stream. Need to look at what Washington state rules allow and it might be a possibility through an ESD.</p> <p>The team discussed the rising costs for the district with new buildings, added staff, rising insurance/utility costs, Chromebooks for every student, etc.... Continuing the discussion on ways to save money, increase funding, and identify priorities for the district.</p> <p><b>3/26/24:</b> See item 1: Finances.</p> <p><b>10/15/24:</b> See item 1: Finances. It was noted that including messaging in a staff weekly report about conservation practices might be helpful, especially with the rising cost of utilities.</p> <p><b>11/12/24: See item 1: Finances.</b> The team highlighted the importance of sharing a communication with staff and stakeholders about the district's reserve fund to increase transparency and awareness. Emphasis was placed on the need to carefully evaluate and differentiate between needs and wants to ensure responsible financial management. The Finance Committee is scheduled to meet again in December to continue these discussions and provide updates on budget planning.</p> <p><b>12/10/24: See item 1: Finances</b></p> <p><b>1/28/25: See item 1: Finances</b></p> <p><b>High School Semester Break Grading – Substitutes</b></p> <p>The team reviewed the language in the bargaining agreement regarding obtaining a substitute for high school staff who have a roster change at the semester. They are exploring the possibility of an early release day for students in grades 9-12, which could help avoid the cost of substitutes. This idea will be discussed with the calendar committee to assess feasibility,</p>	<p>4/21/25: Update <b>5/13/25: Update</b></p>
--	--	---

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<p>particularly regarding transportation logistics. The potential for this solution will be further explored and could be considered as an option for the 2025-26 school year, as it would save money on substitute costs. This would have to be bargained.</p> <p><b>2/18/25: See item 1: Finances.</b> Continuing to monitor the situation and working with the Finance Committee to identify cost savings.</p> <p><b>3/11/25: See item 1: Finances.</b></p> <p><b>4/21/25: See item 1: Finances.</b> The district is exploring administrator restructuring, not filling positions through attrition and potential reductions at the district level to manage costs. Elementary teacher positions have been posted, and counselor interviews are scheduled for April 22. Currently, there are 3 (possibly 4) open positions that the district is working to fill.</p> <p><b>5/13/25:</b> Elementary teacher interviews are scheduled for Wednesday, May 21. Due to limited substitute availability, each building will be represented by only one member on the interview team.</p>	
<b>9. Hiring for Leadership Positions</b>	<p><b>10/15/24:</b> The Assistant Superintendent position is scheduled to be posted in December, with interviews planned for February. The Pullman High School Principal position will be posted in January, with interviews taking place in March.</p> <p><b>11/12/24: No update.</b></p> <p><b>12/10/24:</b> Posting the Assistant Director of Special Services position since that was an interim position. Assistant Superintendent position has been posted and will be posting PHS principal position in January.</p>	<p>10/15/24: Update 11/12/24: No Update 12/10/24: Update 1/28/25: Update 2/18/25: Update 3/11/25: Update 4/21/25: Update <b>5/13/25: Update</b></p>

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<p><b>1/28/25:</b> A request for staff volunteers to serve on the interview committee has been sent out. The Assistant Director of Special Services will report to the Assistant Superintendent. There have been some applicants for leadership positions, and the hiring process is underway.</p> <p><b>2/18/25:</b>  Assistant Superintendent Interviews – February 21  Assistant Director of Special Services Interviews – February 25  Pullman High School Principal – February 28</p> <p><b>3/11/25:</b> The Assistant Superintendent position has been reposted.</p> <p><b>4/21/25:</b> Interviews took place for the Assistant Superintendent position on April 18, 2025 - one candidate took another position and the other declined the offer. Position was opened and interviews will be schedule in May. Elementary teacher pool is open for 2025-2026 school year.</p> <p><b>5/13/25:</b> The interviews for the Assistant Superintendent position are scheduled to take place on May 20.</p>	
<b>10.Secure and Teach</b>	<p><b>1/28/25:</b> There has been confusion around the language for "Secure and Teach," highlighting the need to include clear definitions of emergency protocols in staff communications to ensure next steps are well understood. It was also noted that having a hard copy of emergency protocols posted in a consistent location in every classroom may need to be mandated district-wide. Additionally, the lack of consistency in window coverings in each building poses challenges for substitutes and new teachers. Moving forward, investing in standardized coverings—at least within each building—would be beneficial. Staff will look into options for donations to support this effort.</p> <p><b>2/18/25:</b> Executive Director of Operations is exploring options for window coverings and door locks.</p>	<p>1/28/25: Update  2/18/25: Update  3/11/25: Update  4/21/25: No Update  <b>5/13/25: No Update</b></p>

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<p><b>3/11/25:</b> Will remind principals to share with staff that the emergency protocols need to be posted near/by classroom doors.</p> <p><b>4/21/25: No update.</b></p> <p><b>5/13/25: No update.</b></p>	
<p><b>11. Outdoor Security Camera at LMS</b></p>	<p><b>1/28/25:</b> There is no outside camera near the LMS art and science wing. Staff are encouraged to bring any concerns about this to their safety committee meeting for documentation. The issue will also be investigated further to address any potential security gaps.</p> <p><b>2/18/25:</b> No update.</p> <p><b>3/11/25:</b> No update.</p> <p><b>4/21/25: No update.</b></p> <p><b>5/13/25:</b> New locks arrived at LMS.</p>	<p><b>1/28/25:</b> Update</p> <p><b>2/18/25:</b> No Update</p> <p><b>3/11/25:</b> No Update</p> <p><b>4/21/25:</b> No Update</p> <p><b>5/13/25: Update</b></p>
<p><b>12. Trespassed Students – Staff Notification</b></p>	<p><b>1/28/25:</b> The communication process for notifying staff about students who have been trespassed from their buildings needs to be reviewed. Ensuring clear and timely communication will help staff stay informed and maintain a safe environment. This will be addressed to improve the notification process moving forward.</p> <p><b>2/18/25:</b> No update.</p> <p><b>3/11/25:</b> No update.</p> <p><b>4/21/25:</b> The team discussed handling notifications about trespassed students in a manner similar to offender notifications.</p> <p><b>5/13/25: No Update</b></p>	<p><b>1/28/25:</b> Update</p> <p><b>2/18/25:</b> No Update</p> <p><b>3/11/25:</b> No Update</p> <p><b>4/21/25:</b> Update</p> <p><b>5/13/25: Update</b></p>



## Pullman School District

### PEA and Admin Meetings, 2024-2025

<p><b>13. PLC Time - Late Start Mondays</b></p>	<p><b>3/11/25:</b> The team discussed Late Start Mondays for Professional Learning Community (PLC) time. There are challenges at the elementary level with attendance and tardies on those days. It was suggested that focusing more on PLC work at the end of the day might be more effective. Additionally, there is a concern about missing collaboration time with colleagues in other buildings. When this was originally discussed, the potential issue with early release was staff who coach athletics and activities could miss out on that time. Another issue highlighted was the need for transportation for middle school students to return to school for afterschool activities with an early release. The team will continue these discussions.</p> <p><b>4/21/25:</b> Discussions will continue.</p> <p><b>5/13/25:</b> There is a plan to discuss the late start Monday schedule. The School Board is scheduled to approve academic calendars on May 14.</p>	<p>3/28/25: Update 4/21/25: Update <b>5/13/25: Update</b></p>
<p><b>14. WEA Provided DEI Training</b></p>	<p><b>4/21/25:</b> PEA has adopted diversity goals and is exploring the possibility of incorporating diversity, equity, and inclusion (DEI) training—provided by WEA—into a professional learning day for teachers. There may be minimal costs associated with this training. The team will review course descriptions and examine state-required professional learning to determine if these DEI sessions can be offered on those designated days as optional training opportunities.</p> <p><b>5/13/25:</b> The team discussed using Washington Education Association state days versus district days and how these could be utilized to provide DEI (Diversity, Equity, and Inclusion) training for teachers. A grant application was submitted in partnership with the Nez Perce Tribe to support teaching Nez Perce traditions in schools. The grant includes provisions for tribal members to come and train school staff, with the goal of implementing the Since Time Immemorial (STI) curriculum across K-12. The second part of the</p>	<p>4/21/25: Update <b>5/13/25: Update</b></p>

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	grant would fund Nez Perce staff to work directly with 5th-grade students during the outdoor school program at Camp Wooten.	
<b>15. Skyward Qmlativ Migration</b>	<p><b>4/21/25:</b> The district will be transitioning from Skyward SMS to Skyward Qmlativ, July 2026.</p> <p><b>5/13/25: No Update</b></p>	<p>4/21/25: Announcement</p> <p><b>5/13/25: No Update</b></p>
<b>16. High School and Beyond Plans – Transitioning to School Links</b>	<p><b>4/21/25:</b> All Washington school districts are required to transition to School Links as the platform for the high school and beyond plan. There will be some learning for staff that interact with the platform for the high school beyond plan. This will go into effect for our district starting with the 2025-26 school year. This is to standardize the platform across the state. There may be funding for transitioning to a standardized platform for IEPs and 504s but still waiting for more information.</p> <p><b>5-13-25:</b> The team is currently participating in webinars to learn about the School Links platform, which will serve as the new tool for developing High School and Beyond Plans beginning Fall 2025.</p>	<p>4/21/25: Announcement</p> <p><b>5/13/25: Update</b></p>
<b>FUTURE PROJECTS</b>		
<b>1. TPEP Evaluations for Counselors, Psychs, and SLPs</b>	<p>The goal is to align the evaluation criteria with the Danielson Framework.</p> <p><i>*This item was placed on the “future project list for the Director of Special Services on 9/19/23.</i></p>	
<b>2. Push-In Model at Elementary</b>	<p>Waiting for legislative session to end, there may be some funding for professional development for special education staff regarding the inclusionary model and UDL. Will need to review the language once it is finalized.</p> <p><i>*This item was placed on the “future project list” for the Director of Special Services on 9/19/23.</i></p>	

**Pullman School District**  
**PEA and Admin Meetings, 2024-2025**

<b>3. Digital Platform for Teacher Lesson Planning</b>	The team discussed formalizing and standardizing substitute lesson plans and possibly consider investing in a digital platform as a tool for teachers to use.  <i>*This item was placed on the “future project list” on 12/19/23.</i>
--	---

**2024-2025 Meeting Dates:**

**Time: 3:45pm-5:00pm**

- ~~October 15, 2024~~
  - ~~November 12, 2024~~
  - ~~December 10, 2024~~
  - ~~January 28, 2025~~
- February 18, 2025
  - March 11, 2025
  - ~~April 22, 2025~~ April 21, 2025
  - May 13, 2025

## Pullman School District

### PEA and Admin Meetings, 2024-2025

#### CLOSED TOPICS

<b>1. ParentSquare - Quarantined Emails</b>	<p><b>1/28/25:</b> ParentSquare emails for staff were being filtered out and quarantined, but the issue has been resolved with the IT department. These emails are no longer being quarantined. Moving forward, critical alerts will be sent to staff through multiple channels, including phone, email, text, and app notifications.</p> <p><b>2/18/25: No update.</b></p> <p><b>3/11/25: CLOSED</b></p>	<p><b>1/28/25:</b> Update</p> <p><b>2/18/25: No Update</b></p> <p><b>3/11/25: CLOSED</b></p>
<b>2. Surplus Sale</b>	<p><b>1/28/25:</b> Staff paid for items at the Surplus Sale intended for use in their schools, but they should not be responsible for these costs. This issue will be addressed with the appropriate departments to ensure staff are not paying for items that benefit their buildings.</p> <p><b>2/18/25: No update.</b></p> <p><b>3/1/25: CLOSED</b></p>	<p><b>1/28/25: Update</b></p> <p><b>2/18/25: No Update</b></p> <p><b>3/11/25: CLOSED</b></p>
<b>3. TPEP Evaluation Tool &amp; NEW TPEP Student Growth Goals</b>	<p><b>4/23/24:</b> The team discussed the need to clarify the MOU regarding the new standards, particularly in relation to conversations and evidence provision. The team emphasized using the Danielson framework for professional growth, fostering trust among staff, and ensuring consistency in evaluations. Additionally, there was a discussion on prioritizing quality evidence over quantity.</p> <p>The district has confirmed that we can continue using the 2022 standards for another year, allowing for further staff training and MOU clarification. The team</p>	<p><b>3/26/24:</b> Update</p> <p><b>4/23/24:</b> Update</p> <p><b>10/15/24:</b> Update</p> <p><b>11/12/24:</b> Update</p> <p><b>12/10/24:</b> Update</p> <p><b>1/28/25:</b> No Update</p> <p><b>2/18/25:</b> No Update</p> <p><b>3/11/25:</b> Update</p> <p><b>4/21/25:</b> Update</p>

## Pullman School District

### PEA and Admin Meetings, 2024-2025

	<p>collectively agreed that extending the use of the 2022 standards would be prudent. The team noted there will also need to be review of the separate growth standards to address any necessary language or clarifications that may be needed.</p> <p><b>10/15/24:</b> MOU is ready to be put in place.</p> <p><b>11/12/24:</b> The MOU has been reviewed with administrators, and administrators are reviewing it with their staff.</p> <p><b>12/10/24:</b> Administrators have shared that this has been a meaningful and reflective experience for both administrators and teachers.</p> <p><b>1/28/25:</b> No update.</p> <p><b>2/18/25:</b> No update. Will revise this section during bargaining. February deadline for student growth goals, seems to be going ok so far.</p> <p><b>3/11/25:</b> The team discussed the need to better schedule student growth goals for future years now that all the components are in place. Plans will be made in collaboration with principals to ensure a more organized schedule for the upcoming school year.</p> <p><b>4/21/25:</b> Process will start sooner next year. This has been a positive experience so far.</p> <p><b>5/13/25:</b> Feedback from staff regarding student growth goals has been positive. Principals worked collaboratively with staff to review their goals. This item will be closed, as it will be incorporated into the formal Agreement moving forward. <b>CLOSED</b></p>	<b>5/13/25: CLOSED</b>
--	---	------------------------

## Pullman School District

### PEA and Admin Meetings, 2024-2025

<p><b>4. Two-Factor Authentication (2FA)</b></p>	<p><b>3/28/23:</b> As part of the security and safety review, the implementation of 2-factor authorization is in process. Still looking at what the process would look like but need to implement to reduce the risk factor. 2-Factor Authorization was introduced in the March 24<sup>th</sup> Friday Update. Information will continue to be shared with staff via the Staff Friday Update. The process will be tested with administrators before rolling it out to staff. The IT Department is looking at alternatives, so staff are not required to authenticate their account using their cell phones.</p> <p><b>3/26/24:</b> Received a cyber security grant which will provide 2FA tools and training for staff. Looking at providing that training for staff this fall.</p> <p><b>10/15/24:</b> The district will need to expand two-factor authentication (2FA) for Microsoft 365 access to all staff, particularly as Skyward now routes through Microsoft 365. Staff will have the option to use fobs for authentication; however, these fobs are limited to in-district use and may not work from home. A presentation is being planned for staff meetings to explain the importance of 2FA and outline available authentication options. Additionally, the district is working on hiring an IT Supervisor to support the implementation process across all staff.</p> <p><b>11/12/24:</b> Noted the hiring of a new IT Supervisor, Tyler Craigie. One of Tyler's initial assignments will involve working on the implementation of this process. Currently, Tyler is focusing on becoming familiar with the district's operations and systems before proceeding with the project.</p> <p><b>12/10/24: No update.</b></p> <p><b>1/28/25: No update.</b></p> <p><b>2/18/25:</b> The district will implement two-factor authentication (2FA) before the end of the school year, requiring staff to authenticate via a mobile device or a fob. Tyler Craigie, Information Systems Supervisor, will provide more details</p>	<p>3/28/23: Announcement  3/26/24: Update  4/23/24: Item not discussed due to time limitations.  10/15/24: Update  11/12/24: Update  12/10/24: No Update  1/28/25: No Update  2/18/25: Update  3/11/25: Update  4/21/25: Update  <b>5/13/25: CLOSED</b></p>
--	--	---

**Pullman School District**  
**PEA and Admin Meetings, 2024-2025**

	<p>at an upcoming staff meeting on the authentication process. With the rise in cyberattacks, the district must meet security standards to maintain insurance coverage.</p> <p>Additionally, the district is piloting Linewize, a Chromebook content filtering and monitoring program. Principals are seeking teachers to participate in the pilot, which allows educators to monitor student Chromebook activity, enforce content restrictions, and provides parents with control over usage. This tool is expected to be especially beneficial at the middle school level, with full implementation planned for Fall 2025.</p> <p><b>3/11/25:</b> Tyler Craigie has started presenting at school staff meetings on the process and plan for two-factor authentication. The goal is to shift to the updated process after spring break.</p> <p><b>4/21/25:</b> Two-Factor Authentication has been successfully rolled out to staff. The district is also piloting the LineWize program for Chromebooks and will follow a similar rollout process, which includes presentations at staff meetings and ongoing staff support to ensure smooth implementation.</p> <p><b>5/13/25: CLOSED</b></p>	