



HCP Advisory Committee - Minutes

Monday, November 19, 2024 | 3:30-5:00pm | District Office

Meeting called by: Roberta Kramer, Assistant Superintendent

Members present: Debbie Crabtree, Jennifer Hamilton, Trisha Doumit, Susan Horstman, Roberta Kramer, Shelley Opgenorth

Members Absent: Pam Brantner, Carone Jones, Joni Stevens

Call to order: 3:35

Minutes from the meeting on May 24, 2024, were reviewed.

Fall Referral

- A recap of the Highly Capable Program fall placement. The fall placement window was October 23-25. The placement committee reviewed supporting documentation for program eligibility of 32 transfer students and referrals; the majority were transfer students. Five students were placed in program services this fall. It was observed that this was an unusually high number of highly capable transfers students this fall.
- The program manager commented that referrals were submitted for transfer students and perhaps there may be a need for clarification between the two processes to staff and community. Transfer students are those students who were identified in their enrollment packet as having been enrolled in the previous school's highly capable or gifted program. The placement committee will determine eligibility based on qualification documentation provided from the previous school. Fall referrals are provided for students that had not previously had the opportunity to be assessed for highly capable services. Referral documentation includes questionnaire feedback from both the parent/guardian and teacher.

Student Progress Monitoring

- The program manager presented highly capable student progress monitoring data based on 2023-2024 numbers. The review included high school data on academic goal criteria, participation in accelerated courses, student extracurricular participation, and state ELA and math assessment results.
- 87% of 53 high school students met the academic goal. The 13% that did not was in part due meeting goal in 1 subject (ELA or math), but not both, or students that fulfilled their English or math requirement in the previous year are not signed up for those courses, but do participate in running start.
- The committee discussed the purpose of the academic goal and what it entails for students. The goal is for highly capable students to achieve a grade level of assessment level in both ELA and math, but that students might receive that grade in only one and not both. It was a shared sentiment that the academic goal is something to help students strive to achieve and to consider program services.
- Self-Selected courses include offering from honors, Advanced Placement, College in the High School, and Running Start. Students who participated in self-selected courses in the previous year, continued in the following year.
- Of the 53 program high school students, only 4 did not participate in an ASB extra-curricular activity. The committee considered that students may have activities that are outside the school such as other community organizations or an after-school job. Looking at the list of activities the committee was pleased to see a variety of activities offered to students that included sports and extra-curricular academic engagement such as math and science Olympiads.
- Next year, the committee would like to see if there is any change in participation between fall, winter, and spring.

- Lastly, there was an overall table presenting the 2024 spring Smarter Balanced level distribution across grades for highly capable students and a comparison of ELA and math proficiency. Most of the students did meet the identified academic goal for state assessments.

Highly Capable parent night

- The Highly Capable Program TOSA, Joni Stevens, will present to families this January. The topic will be math

Other Items

- The committee discussed program communication with teachers and how the highly capable program TOSA can support teachers. Committee member Opgenorth expressed it is valuable to have the TOSA in the classroom and to have a focused hands on experience. Dr. Kramer said the TOSA can provide modeling support, but that it is the classroom teacher's responsibility to provide the instruction. Additionally, the TOSA is designated as only half time highly capable services.
- Committee member Doumit asked about professional development for highly capable teachers, particularly opportunities that can be more flexible with teachers' schedules. Dr. Kramer communicated that the Highly Capable program TOSA is offering training opportunities and recent training for teachers was applicable to addressing math extensions for highly capable students. Additionally, she will discuss the possibility of developing ELA with Stevens.

Meeting Adjourned: 4:25 PM